

## **WP4 Internationalization of curriculum**

T4.5. Strengthening of online teaching platform/ equipment – development international virtual classroom

D4.4. Equipment for digital online teaching platform

### **Checklist**

**IF YOU HAVE ANY OF THESE 16 ELEMENTS BELOW PLEASE TICK THE BOX (JUST PRESS ON SQUARE AND X WILL BE SHOWN). THEN PLEASE PUT IN THE APPROPRIATE FOLDER THAT DOCUMENT YOU CHECKED THAT YOU HAVE, IN YOUR LANGUAGE SIGNED AND STAMPED BY RELEVANT AUTHORITIES.**

FOR EACH DOCUMENT YOU CHECKED PLEASE PROVIDE FREE TRANSLATION IN ENGLISH IN THE FOLDER FOR CERTAIN ELEMENT.

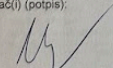
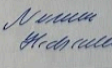
**IF YOU DO NOT HAVE ANY OF THESE 16 ELEMENTS BELOW PLEASE ELABORATE IN RECTANGLE BELOW EACH ELEMENT WHY YOU DO NOT HAVE THAT DOCUMENT.**

☐ 1. Request for realization of procurement/initiation of procedure.

Vice-Rector for International Relations Prof. Dr. Vesna Bratovčić, addressed the Public Procurement Service with letter No. 01-172-JN-1/24 dated 18.09.2024. with a request for the implementation of public procurement of goods for the needs of the University within the BIOSINT project. The request stated that the proposed procurement is planned in the Annual Procurement Plan and listed under item 185.6 of the 2024 Procurement Plan, column 7. The estimated value of the procurement is 41,700.32 KM excluding VAT. The public procurement procedure will be carried out through an open procedure, and the criterion for awarding the contract is the lowest price. The request proposed the Commission, the Secretary of the Commission and alternate members.

UNIVERZITET U TUZLI  
Broj: 01-172-JN-1/24  
Tuzla, 18-09-2024

Rektoru Univerziteta u Tuzli  
**ZAHTJEV ZA REALIZACIJU NABAVKE**

1.	Korisnik(c) nabavke (Univerzitet / organizaciona jedinica): <b>Univerzitet u Tuzli</b>
2.	Predlagatelj (ime, prezime i funkcija): <b>prof.dr. Vesna Bratovčić, prorektor</b>
3.	Vrsta nabavke (robe, radovi ili usluge): <b>Robe</b>
4.	<b>Nabavka audio-vizuelne opreme (projekat BIOSINT)</b>
5.	Kratak opis nabavke sa osnovnim elementima (lokacija, karakteristike, količina, namjena i sl.):
6.	Vrsta postupka: <b>Otvoreni postupak</b>
7.	Da li je predložena nabavka predviđena godišnjim Planom nabavki i pod kojim rednim brojem? DA / NE    DA    Red.br. <b>185. 6Plana nabavki za 2024. godinu kolona 7</b>
	Ukupna vrijednost (budžet) nabavke utvrđena Planom: <b>41.791,23</b>
8.	Podjela predmeta na LOT-ove (ako se predlaže - navesti nazive LOT-ova):
9.	Vrijednost nabavke po LOT-ovima:
	Ukupno: <b>41.791,23 bez PDV</b>
10.	Vrijeme trajanja ugovora i način izvršenja (jednokratna nabavka, sukcesivna nabavka sa vremenskim trajanjem do određenog roka i sl.): <b>Jednokratna nabavka</b>
11.	Prijedlog sastava Komisije(a) za nabavku za sve LOT-ove: Predmet nabavke bez podjele na LOT-ove
	1. <b>Jasmin Aličić, dipl.ing.el. predsjedavajući</b>
	2. <b>prof.dr. Azra Kurtić, član</b>
	3. <b>Amir Šabanović, BA prava član</b>
	zamjenski članovi
	1. <b>MA Mirza Suljić, dipl.ing.el.</b>
	2. <b>Nermina Šabanović, dipl.ing.teh.</b>
	*Napomena: Ista Komisija može se predložiti za više LOT-ova
12.	Predlagatelj (potpis):
	X  

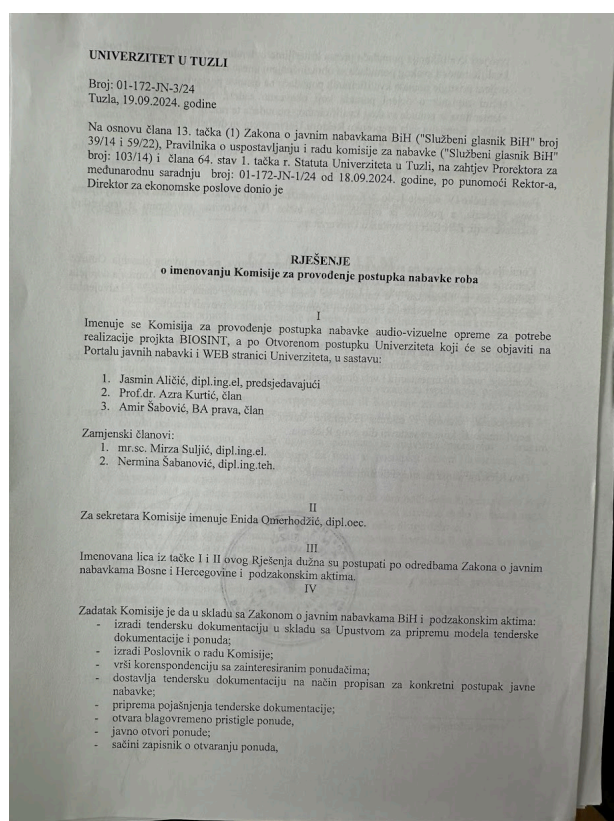
□ 2. Appointment of the commission for public procurement.

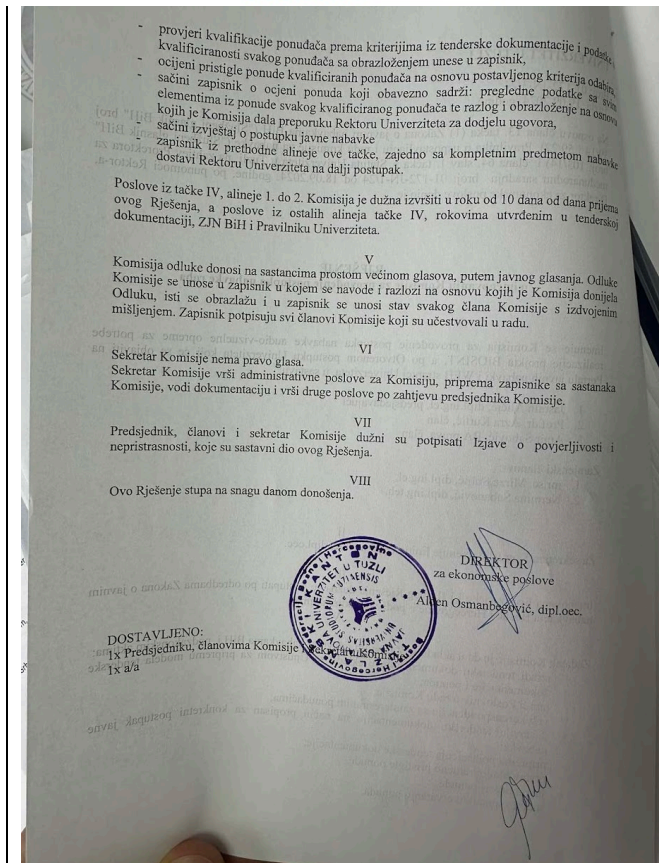
In accordance with the Law on Public Procurement of BiH and the Rules on Public Procurement of the University, the Rector of the University has adopted a Decision on Appointment of the Commission for Public Procurement of Goods – “Procurement of Audio-Visual Equipment” for the needs of the University within the BIOSINT project, in an open procedure, registration number 01-172-JN-3/24 dated 19 September 2024, with the following composition:

1. Jasmin Aličić, Graduate Electrical Engineer
2. Azra Kurtić, Graduate Psychologist
3. Amir Šabović, Lawyer

Also appointed are the alternate members, Mirza Suljić, Graduate Electrical Engineer and Nermina Šabanović, Graduate Engineer of Technology while Enida Omerhodžić, Graduate Economist was appointed as the Secretary of the Commission. The Commission performs its tasks in accordance with the provisions of the Law on Public Procurement, the Rules on the Establishment and Operation of the Procurement Commission, and the Rules on Public Procurement of the University.

The Commission is obliged to submit the minutes of the bid evaluation, the work report with a recommendation on the selection of the most favorable bidder or a recommendation on the cancellation of the procurement procedure, in writing, within 30 days, counting from the date of opening the bids.





☐ 3. Tender documentation. Publication of the tender.

Tender documentation. Publication of the tender.

On 01.10.2024. [Procurement Notice 795-1-1-121-3-117/24](#) was sent for publication on the Public Procurement Portal of Bosnia and Herzegovina.



The tender documentation was prepared under protocol number 1859/24 and public procurement number 1850/24.

UNIVERZITET U TUZLI  
Broj: 01-172-JN-2/24  
Tuzla, 19.09.2024. godine

Na osnovu člana 14. stav (1) i člana 18. stav (1) Zakona o javnim nabavkama BiH ("Službeni glasnik BiH" broj: 39/14 i 59/22), člana 64. stav 1. tačka r. Statuta Univerziteta u Tuzli i Zahtjeva za realizaciju nabavke broj: 01-172-JN-1/24 od 18.09.2024 godine, po punomoći Rektor-a broj: 01-1424-1/24 od 13.03.2024. godine Direktor za ekonomske poslove donio je

**ODLUKU**  
**o pokretanju postupka javne nabavke**

**I**

Pokreće se postupak javne nabavke audio-vizuelne opreme (prijeekat BIOSINT).

**II**

Postupak dodjele ugovora o nabavci roba iz tačke I ove Odluke provest će se putem Otvorenog postupka..

**III**

Ukupna vrijednost (budžet) nabavke iz tačke I ove Odluke iznosi maksimalno 41.791,23 KM (bez PDV).

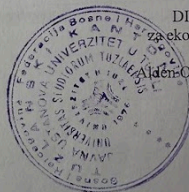
**IV**

Nabavka roba iz stava I ove Odluke izvršit će se jednokratno iz sredstava projekta BIOSINT.

**V**

Ova Odluka stupa na snagu danom donošenja.

Dostavljeno:  
2x Služba za Javne nabavke



DIREKTOR  
za ekonomske poslove  
Zaiden Osmanbegović, dipl.oec.

Adresa: Matije Gupca 10  
Tuzla (833) 251-590  
Faks: (833) 251-595  
Email: zupjanabavke.gov.ba  
Web: http://www.rjn.gov.ba

Datum i vrijeme slanja obavještenja na objavu: 1.10.2024. u 15:04

### OBAVJEŠTENJE O NABAVCI

#### 795-1-1-121-3-117/24

**ODJELJAK I: UGOVORNI ORGAN**

**I.1. Podaci o ugovornom organu**

Naziv	JAVNA USTANOVA UNIVERZITET U TUZLI
IDB/IIIB	4209444710005
Kontakt osoba/Služba za kontakt	Amir Šabović, bachel. prava 035 300 548, Jasmin Aličić, dipl.ing. el. 035 283 448
Adresa	Tihomila Markovića 1
Poštanski broj	75000 Tuzla (bhp sa)
Općina/Grad	Tuzla
Telefon	(035) 300-500
Faks	(035) 300-544
Elektronska pošta	javne.nabavke@untz.ba
Internet adresa	www.untz.ba

**I.3. Adresa za prijem ponuda/zahjeva za učešće**

Kao pod I.1.:

**I.4. Adresa za dodatne informacije**

Kao pod I.1.:

**I.5. Vrsta ugovornog organa, nivo i glavna djelatnost**

**I.5.a. Vrsta**

Pravno lice iz člana 4. stav (1) tačka b) ZJN

**I.5.b. Nivo**

Kantonalni nivo, Tuzlanski kanton

**I.5.c. Djelatnost**

1 / 4

---

**I.6. Zajednička nabavka**

Ne

**I.7. Nabavka u ime drugih ugovornog organa?**

Ne

**ODJELJAK II: PREDMET UGOVORA**

**II.1. Vrsta ugovora**

Robe, Kupovina

**II.2. Podjela na lotove**

Ne

**II.2.d. Obrazloženje nedjeljenja postupka na lotove**

Predmet nabavke je srodan.

**II.3. Da li se namjerava zaključiti okvirni sporazum?**

Ne

**II.4. Opis**

**II.4.a. Naziv predmeta ugovora**

Nabavka audio-vizuelne opreme (projekat BIOSINT)

**II.4.b. Kratak opis predmeta ugovora**

Nabavka audio-vizuelne opreme (realizacija projekta BIOSINT)

**II.4.c. Jedinstveni rječnik javne nabavke (JRJN)**

Glavni predmet	Kod	Glavni rječnik	Opis
	32321200-1	Audiovizuelna oprema	

**II.5. Podaci o Sporazumu o javnoj nabavci**

**II.5.a. Da li je ugovor obuhvaćen Sporazumom o javnoj nabavci (GPA)?**

Ne

**II.6. Ukupna količina II obim ugovora**

Navedeno u TD

2 / 4

☐ 4. Minutes of the Commission on evaluation of bids.

#### Minutes of the Review and Evaluation of Bids

The Committee appointed by Decision No: 01-172-JN-3/24 dated September 19, 2024, consisting of:

1. Jasmin Aličić, Graduate Electrical Engineer
2. Azra Kurtić, Graduate Psychologists
3. Amir Šabović, Lawyer
4. Enida Omerhodžić, Graduate Economist



01 Zapisnik o  
pregledu i ocjeni ponu

#### ☐ 5. Decision on the selection of the most favorable bidder.

Based on the recommendation of the Public Procurement Commission, the Rector of the University has issued a Decision on the selection of the most favorable bidder (01-172-JN-2/24 dated 18.09.2024). The contract for the procurement of goods is awarded to the bidder "NEONETEX" d.o.o. Tuzla at a total price of 41,700 KM excluding VAT.



01 Zapisnik o  
pregledu i ocjeni ponu



ponuda Neonetex-  
biosint.pdf



ugovor Biosint.pdf



ugovor Biosint -  
nastavak.pdf

#### ☐ 6. Conclusion of the contract with the bidder.

Based on Article 72 of the Law on Public Procurement of BiH and based on the Decision on the selection of the most favorable bidder, a Contract was concluded between the University of Tuzla and "NEONETEX" d.o.o. Tuzla on 03 December 2024 .



ugovor Biosint.pdf



ugovor Biosint -  
nastavak.pdf

#### ☐ 7. Bidder's Invoice/s.

The invoice is shown under number BF:7763 dated 31.12.2024. with the total price including VAT, where all individually purchased parts of the equipment are also listed.



06 Invoice.pdf

#### ☐ 8. Bank statement of the bidder's paid Invoice/ Bank proof.

Based on the University's bank statement No. 3585 dated 31.12.2024, the amount of equipment with VAT that was transferred to the account of the company 'NEONETEX' d.o.o. Tuzla is visible.



02 Proof of  
Payment.pdf

☐ 9. Equipment handover record

All equipment purchased within the BIOSINT project is duly registered as the University's inventory, as evidenced by a screenshot of the document through which the University performs this type of work.



03 Equipment  
handover record.pdf

☐ 10. Bookkeeping records of equipment showing all purchased equipment (fixed assets) with name, inventory number of the University, price from invoices or invoices



07 Equipment  
inventory numbers.pdf

☐ 11. Pictures of the equipment with the registration number of the University and the sticker of the European Commission

Pictures of the Virtual classroom with procured equipment are available below.











☐ 12. Depreciation of equipment/ institutional lists

☐ 13. Equipment testing





Co-funded by  
the European Union

☐ 14. Proof about recovered VAT if there exists